

Pro-Bolt Return Form



ProBolt Fasteners Ltd

CUSTOMER USE						
Customer Information						
Return Number				Order Number		
Name				Address		
Telephone Number						
Mobile Number						
Email Address						
Bike Model						
Year				Post Code		
Product Information						
Part Number Returned	QTY	REASON		Reason Key		
				A)	Incorrect Part Ordered	
				B)	Incorrect Size/Component	
				C)	Incorrect Colour Supplied	
				D)	Incomplete Kit	
				E)	Customer Changed Mind	
				F)	Unsatisfied With Quality	
				G)	Other	
Additional Comments / Feedback:						
Return Address						
Pro-Bolt Fasteners Ltd						
Returns						
Unit 9D						
Delta Drive Industrial Estate						
Tewkesbury						
United Kingdom						
GL20 8HB						
PLEASE NOTE: PRO-BOLT MAY CHARGE A RE-STOCKING FEE - PLEASE SEE WEBSITE FOR DETAILS						
Warehouse Use Only (completed by Pro-Bolt)						
STAGE	RESULT				STAFF INITIAL	DATE
RO Received	YES		NO			
All Parts Received?	YES		NO			
All parts to be returned to stock?	YES		NO			
Paperwork handed to Office?	YES		NO			
Office Use Only (completed by Pro-Bolt)						
STAGE	RESULT				STAFF INITIAL	DATE
RO Processed	YES		NO			
Credit Note Completed	YES		NO			
Customer Refunded	YES		N/A			
Parts Dekitted	YES		N/A			
Fitment Issue?	YES		NO			
Product Support Team Informed?	YES		N/A			
Returns Log Updated?	YES		NO			